

**TOWN OF MALONE
COUNTY OF FRANKLIN
INDUSTRIAL DEVELOPMENT AGENCY
RESOLUTION NO. 1-2011**

REAL PROPERTY DOCUMENTS

WHEREAS, section 2896(3) of the Public Authorities Law states the authority is required to prepare a report at least annually of all real property of the authority; and

WHEREAS, a real property list has been established in accordance with the Public Authorities Law; and

NOW THEREFORE BE IT RESOLVED: The Town of Malone, County of Franklin, Industrial Development Agency, Board of Directors adopts the list of real property.

Motion Made By: Councilwoman Scharf

Seconded By: Councilman Sullivan

Approved By Board On: April 13, 2011



Howard Maneely, Chairman

**TOWN OF MALONE
COUNTY OF FRANKLIN
INDUSTRIAL DEVELOPMENT AGENCY
RESOLUTION NO. 2-2011**

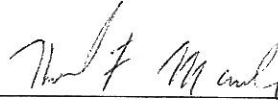
PROCUREMENT GUIDELINES

WHEREAS, section 2879 and 2824(e) of the Public Authorities Law requires public authorities to adopt and annually review and approve comprehensive procurement guidelines and reports.

WHEREAS, procurement guidelines have been established in accordance with the Public Authorities Law; and

NOW THEREFORE BE IT RESOLVED: The Town of Malone, County of Franklin, Industrial Development Agency, Board of Directors adopts the procurement guidelines as written.

Motion Made By: Councilwoman Taylor
Seconded By: Councilman Sullivan
Approved By Board On: April 13, 2011



Howard Maneely, Chairman

**TOWN OF MALONE
COUNTY OF FRANKLIN
INDUSTRIAL DEVELOPMENT AGENCY
RESOLUTION NO. 3-2011**

INVESTMENT POLICY

WHEREAS, section 2925 of the Public Authorities Law requires public authorities to adopt and annually review and approve comprehensive investment guidelines and reports; and

WHEREAS, an investment policy has been established in accordance with the Public Authorities Law; and

NOW THEREFORE BE IT RESOLVED: The Town of Malone, County of Franklin, Industrial Development Agency, Board of Directors adopts the investment policy as written.

Motion Made By: Councilman Sullivan

Seconded By: Councilwoman Scharf

Approved By Board On: April 13, 2011



Howard Maneely, Chairman

**TOWN OF MALONE
COUNTY OF FRANKLIN
INDUSTRIAL DEVELOPMENT AGENCY
RESOLUTION NO. 4-2011**

AUDIT REPORT

WHEREAS, section 2802 of the Public Authorities Law requires public authorities to submit a copy of their annual independent audit report, performed by a certified public accounting firm in accordance with generally accepted government auditing standards; and

WHEREAS, the firm of Douglas Wood, C.P.A., P.C. was hired to perform the audit report for December 31, 2010 and 2009, which was completed on March 19, 2011; and

NOW THEREFORE BE IT RESOLVED: The Town of Malone, County of Franklin, Industrial Development Agency, Board of Directors has accepted the independent auditor's report for December 31, 2010 and 2009.

Motion Made By: Councilwoman Scharf
Seconded By: Councilwoman Taylor
Approved By Board On: April 13, 2011



Howard Maneely, Chairman

**TOWN OF MALONE
COUNTY OF FRANKLIN
INDUSTRIAL DEVELOPMENT AGENCY
RESOLUTION NO. 5-2011**

CODE OF ETHICS

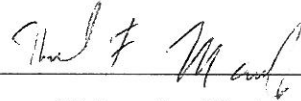
WHEREAS, section 2795 of the Public Authorities Law requires public authorities to adopt a code of ethics; and

WHEREAS, code of ethics shall apply to all officers and employees of the Town of Malone, County of Franklin, Industrial Development Agency. These policies shall serve as a guide for official conduct and are intended to enhance the ethical and professional performance of the Authority's directors and employees and to preserve public confidence in the Authority's mission; and

WHEREAS, a code of ethics has been established in accordance with the Public Authorities Law; and

NOW THEREFORE BE IT RESOLVED: The Town of Malone, County of Franklin, Industrial Development Agency, Board of Directors has accepted the code of ethics as written.

Motion Made By: Councilman Sullivan
Seconded By: Councilwoman Taylor
Approved By Board On: 4/13/2011



Howard Maneely, Chairman

**TOWN OF MALONE
COUNTY OF FRANKLIN
INDUSTRIAL DEVELOPMENT AGENCY
RESOLUTION NO. 6-2011**

ANNUAL BOARD OF DIRECTORS EVALUATION


WHEREAS, Public Authorities Law sections 2800(1)(a)(15) and 2800(2)(a)(15) and Section 2824(7) require the public authorities to conduct an evaluation of the board; and

WHEREAS, the 2009 Public Authorities Reform Act requires that the board of every state and local public authority conduct an annual evaluation of its performance. Board member comments are protected from disclosure under Article 6 of Public Officers Law, but the results of the assessment are to be provided to the Authority Budget Office; and

WHEREAS, Board members must be committed to the highest standards of corporate governance. The board must hold itself accountable to the mission of the authority and the public interest. This annual assessment is a reminder to each board member of his or her duties, why those responsibilities are important, and whether they are performing those duties appropriately. This annual evaluation can be a learning tool to educate board members and build a well functioning board; and

NOW THEREFORE BE IT RESOLVED: The Town of Malone, County of Franklin, Industrial Development Agency, Board of has performed an annual evaluation of each board member.

Motion Made By: Councilwoman Scharf
Seconded By: Councilman Sullivan
Approved By Board On: April 13, 2011



Howard Maneely, Chairman

**TOWN OF MALONE
COUNTY OF FRANKLIN
INDUSTRIAL DEVELOPMENT AGENCY
RESOLUTION NO. 7-2011**

BY-LAWS

WHEREAS, the Town of Malone, County of Franklin, Industrial Development Agency's By-Laws were adopted in 1972; and

WHEREAS, the By-laws are required to be annually reviewed and approved; and

WHEREAS, the By-laws were revised in March of 1998; and

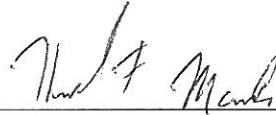
WHEREAS, the By-laws were revised in April of 2011; and

NOW THEREFORE BE IT RESOLVED: The Town of Malone, County of Franklin Industrial Development Agency Board has agreed to the revisions of the By-Laws as presented.

Motion Made By: Councilman/Chairman Howard Maneely

Seconded By: Councilwoman Taylor

Approved By Board On: April 13, 2011



Howard Maneely, Chairman

**TOWN OF MALONE
COUNTY OF FRANKLIN
INDUSTRIAL DEVELOPMENT AGENCY
RESOLUTION NO. 8-2011**

ORGANIZATIONAL CHART

WHEREAS, the Public Authorities Law requires public authorities to adopt an organizational chart; and

WHEREAS, an organizational chart has been established in accordance with the Public Authorities Law; and

NOW THEREFORE BE IT RESOLVED: The Town of Malone, County of Franklin, Industrial Development Agency, Board of Directors has accepted the organizational chart as written.

Motion Made By: Councilman/Chairman Howard Maneely

Seconded By: Councilman Sullivan

Approved By Board On: 4/13/2011



Howard Maneely, Chairman