TOWN OF MALONE
REGULAR MEETING
May 22, 2019

A Public Regular meeting of the Town Board of the Town of Malone, County of Franklin and the State of New York was held at the Town Offices, 27 Airport Rd., Malone, NY on the 22nd day of May, 2019.

PRESENT:	Andrea Stewart	Supervisor
	Terry Maguire	Deputy Supervisor
	Ed Lockwood	Councilor
	Louise Taylor	Councilor
ABSENT:	Candy Gadway	Councilor

ALSO PRESENT: Denice Hudson, Budget Officer
Jean Marlow, Town Clerk
Bruce Mallette, Highway Superintendent
Frank DiFiore, Malone Telegram
Thomas Trombley, Malone
Jillian Horner, Malone
Mary Fredenburgh, Malone
Ryan Frank, Malone
Allison Aanderud, Malone
Pamela Rivers, Malone
Tim Campbell, Malone

Supervisor Stewart called the meeting to order at 6:00p.m. with a pledge of allegiance to the flag.

MINUTES:

RESOLUTION 134 -2019 – *Minutes from May 8, 2019 Regular Meeting*

On a motion of Councilor Lockwood, seconded by Deputy Supervisor Maguire, the following resolution was

ADOPTED Ayes 3 Stewart, Maguire, Lockwood
Nays 0

Resolved to approve the Minutes of the May 8, 2019 Regular Meeting.
Councilor Taylor abstained from voting as she was not present at this meeting.

RESOLUTION 135 -2019 – *Reports*

On a motion of Deputy Supervisor Maguire, seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Lockwood, Taylor
Nays 0

Resolved to accept the following reports:
Budget to Actual - January to April 2019
Code Officer – April 2019

OLD BUSINESS:

RESOLUTION 136 -2019 – *Sand and Gravel Bid*

On a motion of Deputy Supervisor Maguire, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Lockwood, Taylor
Nays 0

Resolved to award the Gravel Option #2 to both J. Gonyea Enterprises at $7.60/ton and Titus Mountain Sand and Gravel at $7.50/ton; and award the Sand Option #2 bid to Titus Mountain Sand and Gravel at $2.66/ton.

-Purple Heart Community Signs have been put up by DOT. This was a joint venture with the Village of Malone. The mayor and supervisor agreed to have them put up on the welcome signs for the Town as the Village does not have welcome signs. The cost of the signs will be split between the Town and the Village. Supervisor Stewart thanked the DOT, the Mayor and the Village Board.

RESOLUTION 137 -2019 – *GIS Training*
On a motion Supervisor Stewart, seconded by Councilor Lockwood, the following resolution was
ADOPTED Ayes 4 Stewart, Maguire, Lockwood, Taylor
Nays 0
Resolved to give permission to department heads, if they deem appropriate, to attend GIS Project Training on June 6, 2019 at the County Building.

RESOLUTION 138-2019 – *Hiring of Seasonal Laborer – Bruce Degon*
On a motion of Deputy Supervisor Maguire, seconded by Councilor Taylor, the following resolution was
ADOPTED Ayes 4 Stewart, Maguire, Lockwood, Taylor
Nays 0
Resolved to hire Bruce Degon to Seasonal Laborer position with the Town of Malone Highway Department with a start date of May 28, 2019, at a rate of $12.00 per hour.

RESOLUTION 139 -2019 – *CSEA Agreement with Highway Department*
On a motion of Councilor Lockwood, seconded by Deputy Supervisor Maguire, the following resolution was
ADOPTED Ayes 4 Stewart, Maguire, Lockwood, Taylor
Nays 0
Resolved to give permission to Supervisor Stewart to sign the tentative Civil Service Employees Association Agreement with The Town of Malone Highway Department. This still needs to be voted on by the union.

SUPERVISOR REPORTS:
We will be receiving the $50,000 grant to replace the culvert on the Houndsville Road. Thanks to Assemblyman Billy Jones, we are receiving this grant because of his efforts. As a result, the following resolution was adopted:

RESOLUTION 140-2019 – *Master Municipal MM Capital Project Agreement for OSC Contract*
On a motion of Deputy Supervisor Maguire, seconded by Councilor Lockwood, the following resolution was
ADOPTED Ayes 4 Stewart, Maguire, Lockwood, Taylor
Nays 0
Resolved to give permission to Supervisor Stewart to sign the master Municipal MM Capital Project Agreement for OSC Contract NO. D026432, PIN No. 7MA321.30A, for removal and replacement of culvert on Houndsville Road with NYSDOT.

Superintendent Mallette asked if this grant requires this culvert to be installed this year. Scheduling may be an issue as this project will take a good amount of time.

RESOLUTION 141-2019 – *Town of Malone Organizational Chart*
On a motion of Councilor Lockwood, seconded by Councilor Taylor, the following resolution was
ADOPTED Ayes 4 Stewart, Maguire, Lockwood, Taylor
Nays 0
Resolved to approve the Town of Malone Organizational Chart with the adjustment made to the Highway Department.

BOARD MEMBER/COMMITTEE ITEMS:
Deputy Supervisor Maguire attended the Village Meeting where they would be discussing the Rec Park. Jen Hathaway will be the liaison with the Village Board to be sure all necessary paperwork is filled out.
Councilor Lockwood wanted the status of Houndsville Road for the resident that came to a past meeting with concerns. He would like to call him and give him an update. Superintendent Mallette said as of today the black top plant is not open to do the necessary work.

SUPERINTENDENT OF HIGHWAYS REPORTS:

-Sweeping and cold patching.
-Taking care of culverts. Closing Junction Road to put a culvert across there.
-Had issues with excavator. Work being done on that.
-Grading the roads.
-Now that we have Sand and Gravel Bid open would like to start on Brick Church Road then Teboville Road.
-Supervisor Stewart talked Regarding the Agreement for the Expenditure of Highway Moneys, it has been tabled to review the numbers and revisit next meeting for approval to sign.
-Deputy Supervisor Maguire asked about the pending claims with Poupore's Farm and Spectrum. Superintendent Mallette has not contacted Spectrum. He has received some of the numbers to submit to Poupore's Farm.
-Guide Rails have been installed at 4 different spots, Whitten Road, Teboville Road, Shova Road and Webster Street Road. Whitten Road just needs some top soil for a few of the yards to be complete.
-Deputy Supervisor Maguire would like a list of projects and it was also suggested to also put the list on the website, and be updated when there are delays etc. This will give the public access to this information.

NEW BUSINESS:

RESOLUTION 142-2019 – *Journal Entries*

On a motion of Deputy Supervisor Maguire seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Lockwood, Taylor
Nays 0

Resolved to give permission for the Budget Officer to make the following Journal Entries to accommodate Payroll decisions at Budget Time: from: A1330.1 Tax Receiver Personal Services to A1410.1 Town Clerk Personal Services for $15,400.00; from A1355.1 Assessor Personal Services to A1410.1 Town Clerk Personal Services for $12,500.00; from A1460.1 Records Management Personal Services to A1410.1 Town Clerk Personal Services for $1,100.00; from B3620.1 Safety Inspection Personal Services to B8010.1 Zoning Personal Services for $21,600.00.

RESOLUTION 143 -2019 – *Reselection of Engineering firm for Airport Projects*

On a motion of Supervisor Stewart seconded by Councilor Lockwood, the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Lockwood, Taylor
Nays 0

Resolved to advertise for bids for Airport Engineering Services. With a return date of June 26, 2019 at 2:00p.m. To be advertised in the Plattsburgh Press Republican, Malone Telegram, Watertown Daily Times and the newspaper in Syracuse.

BILLS FOR AUDIT & PAYMENT:

RESOLUTION 144-2019 – *Bills for Audit and Payment*

On a motion of Councilor Lockwood, seconded by Councilor Taylor, the following resolution was

ADOPTED Ayes 4 Stewart, Maguire, Lockwood, Taylor
Nays 0

Resolved to approve the following:

BILLS FOR AUDIT & PAYMENT:

Batch No. 191
Voucher Nos. 346-370, 372-376

General Fund (A)	***$ 8,281.97***
Part Town (B)	***1,567.52***
Highway Outside (DB)	***13,813.81***

Highway Town wide (DA)	***10.80***
Trust & Agency (T)	***29,746.87***
East Side Water (FE)	***3,229.50***
West Side Water (FW)	***3,229.50***
GRAND TOTAL	***$59,879.97***

RESOLUTION 145-2019 – *Adjourn*
On a motion of Councilor Lockwood, seconded by Deputy Supervisor Maguire, the following resolution was
ADOPTED Ayes 4 Stewart, Maguire, Lockwood, Taylor
Nays 0
Resolved to adjourn the meeting at 6:28p.m. The next regular Town Board meeting is scheduled for June 12, 2019, preceded by the IDA meeting t 5:45p.m.

RESPECTFULLY SUBMITTED,

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JEAN MARLOW, TOWN CLERK