

**Town of Malone, County of Franklin  
Industrial Development Agency  
Malone, New York 12953**

A regular meeting of the Town of Malone I.D.A. was held on Wednesday, March 8, 2023, at the Malone Town Offices, 27 Airport Road, commencing at 5:45 P.M.

**PRESENT:** Board Chairman, Andrea Stewart  
Board Member, Terry Maguire  
Board Member, Jody Johnston  
Board Member, Paul Walbridge  
Board Member, Brian Taylor

**ALSO PRESENT:** Town Clerk Nicole Guerin

**RECORDING SECRETARY:** Denice Hudson

The meeting was called to order by Board Chairman, Andrea Stewart, at 5:45 p.m.

**MINUTES:** On the motion of Board Member Terry Maguire with a second thereto by Board Member Brian Taylor to accept the minutes of the meeting of February 8, 2023, as presented and placed in the file. The motion was carried with voting as follows (5-0).

**NEW BUSINESS:**

**Motion:** Board Member Jody Johnston

**Second:** Board Member Brian Taylor

**Resolution (#1-2023)** – Real Property

The Motion carried with votes as follows (5-0)

**Motion:** Board Chairman Andrea Stewart

**Second:** Board Member Paul Walbridge

**Resolution (#2-2023)** – Operations and Accomplishments

The Motion carried with votes as follows (5-0)

**Motion:** Board Member Paul Walbridge

**Second:** Board Member Brian Taylor

**Resolution (#3-2023)** – Code of Ethics

The Motion carried with votes as follows (5-0)

**Motion:** Board Member Terry Maguire

**Second:** Board Member Jody Johnston

**Resolution (#4-2023)** – Investment Policy

The Motion carried with votes as follows (5-0)

**Motion:** Board Member Jody Johnston

**Second:** Board Member Brian Taylor

**Resolution (#5-2023)** - Procurement Guidelines

The Motion carried with votes as follows (5-0)

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**Motion:** Board Member Paul Walbridge  
**Second:** Board Member Terry Maguire  
**Resolution (#6-2023)** – Organizational Chart  
The Motion carried with votes as follows (5-0)

**Motion:** Board Member Paul Walbridge  
**Second:** Board Member Brian Taylor  
**Resolution (#7-2023)** – Whistleblower Policy  
The Motion carried with votes as follows (5-0)

**Motion:** Board Member Jody Johnston  
**Second:** Board Member Brian Taylor  
**Resolution (#8-2023)** – Annual Board of Directors Evaluation  
The Motion carried with votes as follows (5-0)

**Motion:** Board Member Jody Johnston  
**Second:** Board Member Terry Maguire  
**Resolution (#9-2023)** – Conflict of Interest Policy.  
The Motion carried with votes as follows (5-0)

**Motion:** Board Member Brian Taylor  
**Second:** Board Member Terry Maguire  
**Resolution (#10-2023)** – Audit Report  
The Motion carried with votes as follows (5-0)

**Motion:** Board Member Terry Maguire  
**Second:** Board Member Jody Johnston  
**Resolution (#11-2023)** – Mission Statement  
The Motion carried with votes as follows (5-0)

**Motion:** Board Member Paul Walbridge  
**Second:** Board Member Jody Johnston  
**Resolution (#12-2023)** - Permission for Board Chairman to sign affirmation of notice attesting to review of information pertaining to responsibility concerning Public Work Enforcement Fund

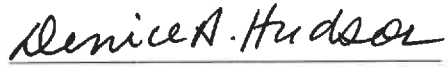
**TREASURER'S REPORT:** Balance in CD (Community Bank) \$39,904.47 and Balance in Public Fund Money Management Account (Community Bank) \$28,411.05. On the motion of Board Member Jody Johnston with a second thereto by Board Member Brian Taylor to accept the treasurer's report. The motion carried with voting as follows (5-0).

**BILLS FOR AUDIT AND PAYMENT:** Bills presented for payment in the amount of \$1,545.10. Upon the motion of Board Member Terry Maguire with a second thereto by Board Member Paul Walbridge to pay the bills in the amount of \$1,545.10. The motion carried with voting as follows (5-0).

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**NEXT MEETING:** April 19, 2023 at 5:45 p.m.

**ADJOURNMENT:** On the motion of Board Member Paul Walbridge with a second thereto by Board Member Terry Maguire to adjourn IDA meeting at 5:55 p.m. The motion carried with voting as follows (5-0).



Denice A. Hudson, Secretary