

**Town of Malone, County of Franklin
Industrial Development Agency
Malone, New York 12953**

A regular meeting of the Town of Malone I.D.A. was held on Wednesday, April 13, 2022 at the Malone Town Offices, 27 Airport Road, commencing at 5:45 P.M.

PRESENT: Board Member, Terry Maguire
Board Member, Jody Johnston
Board Member, Paul Walbridge
Board Member, Brian Taylor

ABSENT: Board Chairman, Andrea M. Stewart

ALSO PRESENT: Town Clerk Jean Marlow

RECORDING SECRETARY: Denice Hudson

The meeting was called to order by Board Member, Terrence Maguire, at 5:45 p.m.

MINUTES: On the motion of Board Member Jody Johnston with a second thereto by Board Member Brian Taylor to accept the minutes of the meeting of March 9, 2022 as presented and placed in the file. The motion was carried with voting as follows (4-0).

NEW BUSINESS:

Motion: Board Member Paul Walbridge

Second: Board Member Jody Johnston

Resolution (#2-2022) – Real Property

The Motion carried with votes as follows (4-0)

Motion: Board Member Brian Taylor

Second: Board Member Paul Walbridge

Resolution (#3-2022) – Operations and Accomplishments

The Motion carried with votes as follows (4-0)

Motion: Board Member Jody Johnston

Second: Board Member Brian Taylor

Resolution (#4-2022) – Code of Ethics

The Motion carried with votes as follows (4-0)

Motion: Board Member Paul Walbridge

Second: Board Member Jody Johnston

Resolution (#5-2022) – Investment Policy

The Motion carried with votes as follows (4-0)

Motion: Board Member Jody Johnston

Second: Board Member Brian Taylor

Resolution (#6-2022) - Procurement Guidelines

The Motion carried with votes as follows (4-0)

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Motion: Board Member Brian Taylor
Second: Board Member Jody Johnston
Resolution (#7-2022) – Organizational Chart
The Motion carried with votes as follows (4-0)

Motion: Board Member Paul Walbridge
Second: Board Member Jody Johnston
Resolution (#8-2022) – Whistleblower Policy
The Motion carried with votes as follows (4-0)

Motion: Board Member Jody Johnston
Second: Board Member Brian Taylor
Resolution (#9-2022) – Annual Board of Directors Evaluation
The Motion carried with votes as follows (4-0)

Motion: Board Member Brian Taylor
Second: Board Member Jody Johnston
Resolution (#10-2022) – Conflict of Interest Policy.
The Motion carried with votes as follows (4-0)

Motion: Board Member Jody Johnston
Second: Board Member Brian Taylor
Resolution (#12-2022) – Mission Statement
The Motion carried with votes as follows (4-0)

TREASURER'S REPORT: Balance in CD (Community Bank) \$33,784.58 and Balance in Public Fund Money Management Account (Community Bank) \$28,334.55. On the motion of Board Member Jody Johnston with a second thereto by Board Member Brian Taylor to accept the treasurer's report. The motion carried with voting as follows (4-0).

BILLS FOR AUDIT AND PAYMENT: Bills presented for payment in the amount of \$2,110.31. Upon the motion of Board Member Jody Johnston with a second thereto by Board Member Jody Johnston to pay the bills in the amount of \$2,110.31. The motion carried with voting as follows (4-0).

NEXT MEETING: May 11, 2022 at 5:45 p.m.

ADJOURNMENT: On the motion of Board Member Jody Johnston with a second thereto by Board Member Terry Maguire to adjourn IDA meeting at 5:51 p.m. The motion carried with voting as follows (4-0).



Denice A. Hudson, Secretary